

KANSAS ASSOCIATION OF REALTORS® VOLUNTEER REQUEST FORM

Please **complete all five sections** of the form and email, fax or mail to the KAR office by July 15 in order to be considered for an appointment for next year. Requests received after July 15 will be kept on file for opportunities that arise throughout the year.

Section One – Contact Information

Name: _____

Firm Name: _____

Mailing Address: _____

Contact Phone Number: _____

City, State, Zip: _____

Email Address: _____

Section Two – Committee / Task Force Interests

Please indicate, in order of preference, your interest in serving KAR on a committee, task force or other volunteer opportunity. (i.e. place a **1** by whichever Committee/Task Force is your first choice, a **2** by your second choice, a **3** by your third choice, etc.)

___ Association Issues

- Provides an opportunity for **local association executive officers and staff** to discuss information regarding association issues.
- Meets as needed at state association meetings and during annual AE Day.
- One year commitment.

___ Awards Task Force

- Selects recipients for Association awards and recognition programs.
- Meets as needed at state meetings.
- One year commitment.

___ Budget and Finance Committee

- Responsible for handling Association financial matters.
- Meets as needed at State Association meetings and at a stand-alone meeting during the budgeting process.
- Three year commitment.
- Accounting and financial background a plus.

___ Convention Task Force

- Assists in the planning and organizing of the KAR convention.
- Meets as needed at state association meetings.
- One year commitment.

___ Executive Committee

- Consists of elected Association officers and zone vice presidents; REBR Chairman of the Board; and two Presidential appointees.
- Meets up to 12 times per year.
- One or two year commitment based on position.

___ Federal Coordinator

- Works to influence national legislators. Coordinators are assigned one Senator or Congressman, and coordinator keeps in contact with Legislator in Washington D.C., and is available to answer questions.
- Federal coordinators also serve on KAR's Governmental Affairs Committee.
- At least one year commitment.

___ Focus Groups

- Members discuss and explore specific topics as necessary
- Meet as needed.

___ Professional Standards Committee

- Oversees Regional Professional Standards program.
- Meets at each state association meeting.
- Three year commitment.

___ Governmental Affairs Forum

- Gain information on current and proposed legislative and regulatory issues.
- Meets at each state association meeting.
- One year commitment.

___ Governmental Affairs Committee

- Investigates, evaluates and proposes legislative pursuits to promote a favorable real estate industry legislative climate.
- Meets at each state association meeting, via conference call during the Legislative Session as needed; and in summer policy-making sessions as needed.
- Three year commitment.

___ KREC Commissioner

- **KAR submits recommendations for KREC Commissioners to the Governor as positions become available. KAR does not make appointments to the Commission.**
- KREC Commissioners review applications and complaint reports, and determines policy for KREC.
- Meets monthly in Topeka.
- Four year term appointed by the Governor from each of the Congressional districts, plus one member-at-large. To serve as a Commissioner, you must have been a broker for at least five years.

___ NAR Leadership Fund Trustees

- Oversees funds that financially support efforts to maintain and enhance the national posture of KAR and its members.
- Meets at KAR Legislative Meetings and as needed.
- Two year commitment.

___ RPAC Trustees

- Promotes fundraising and handles disbursement of RPAC funds to state legislative candidates.
- Meets several times each year including at state meetings.
- Four year commitment.

___ Vision Team

- Reviews the progress and implementation of the KAR Business Plan and Association Goals & Objectives; examines trends and issues impacting the industry and addresses potential business plan revisions.
- Meets at least twice outside of State Association meetings.
- One year commitment.

Section Three – Qualifications

Please list any unique skills and qualifications that would allow you to make an impact on your chosen volunteer opportunities listed above. Examples may include experience on local or national committees, work experience (in real estate or outside of the industry), educational background or areas of personal interest.

Section Four – For Your Information - KAR Committee Process Timeline

Spring 2011

Volunteer Request Forms sent to local boards, directors, committee members, and members with current email addresses in the National REALTOR® Database System. Information includes volunteer opportunities list with time commitments.

May 1 – July 15, 2011

Individual members send completed forms to the State Association. Deadline is July 15.

July 16, 2011

Compiled list of volunteers is provided to the 2012 KAR President and KAR President-Elect for review. KAR Officers appoint committee members based on the Committee's Statement of Organization and Procedure requirements.

August 1, 2011

KAR 2012 President notifies volunteers of their committee appointments in an email, and requests that each volunteer accept or decline their appointment via email.

October 11, 2011

KAR Board of Directors and Executive Committee approve next year's Committee appointments, including Committee Chairs and Vice Chairs.

January, 2012

New Committees meet for the first time at the KAR Legislative Meetings in Topeka. Information about the meetings will be emailed to committee members during December.

Section Five – Send Completed Form to KAR

By July 15 -- Mail completed form to:

Kansas Association of REALTORS®
3644 SW Burlingame Road
Topeka, KS 66611

OR
OR

Fax completed form to 785-267-1867

Email information from this sheet or a pdf copy to:
jhovey@kansasrealtor.com

Questions? ... Call 267-3610 in Topeka
or 800-366-0069 x 2130
Email Jackie at jhovey@kansasrealtor.com